

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LN



Telephone: (01297) 560826 E-Mail: clerk@charmouthparishcouncil.gov.uk

MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 22 OCTOBER 2024

In attendance: Cllrs, Katie Moore, Melanie Harvey, Martin Sayers, Jane Bremner, Peter Noel, Mike Smith and the Administrator, Katherine Besant

PCS37.24 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

There were no public questions, comments or representations

PCS38.24 APOLOGIES FOR ABSENCE

There were no apologies for absence

PCS39.24 DISPENSATIONS

There were no dispensations.

PCS40.24 DECLARATIONS OF INTEREST

Cllr Mike Smith declared an interest in item PCS46.24b

Cllr Melanie Harvey declared an interest in items PCS46.26c

PCS41.24 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 20 August 2024 be agreed as a correct record and signed.

PCS42.24 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes.

PCS43.24 PROGRESS REPORTS

a) Parking in Charmouth

Following Cllr Martin Sayers meeting with Cllr Belinda Bawden and Jon Andrews, portfolio holder for roads at Dorset Council on 29 August 2024. He produced a report listing the areas and problems highlighted at the meeting.

*Emergency/traffic access up Old Lyme Road

*20 mph limit for The Street/Lower Sea Lane to improve pedestrian safety and problems mainly caused by parking on pavements, particularly near the junction. As yet no change in Dorset Councils 20 mph policy requiring Speedwatch, which is not popular or practical (nor necessary in Charmouth Parish Council's opinion)

*Wesley Close emergency access and the disappearance of the yellow warning sign against blocking access. Noted that there was only a single yellow line at the end towards Lower Sea Lane, i.e. parking permitted except 08.00–17.00 which does not seem logical

*Single bollard partially blocking footpath to beach from Bridge Road – Dorset Council's footpath team would be asked to remove

*Difficulty for residents leaving centre of Double Common due to summer parking on Hammond's Mead

*Jon Andrews stated lockable bollards at top of Double Common not practical because every emergency service would require a key, in addition to Charmouth Parish Council and a nominated resident

*Worn state of yellow and other road markings noted and incorrect location of bus stop road marking by The Elms

*Illogical pricing of St Andrew's car park relative to beach car parks was noted

Cllr Sayers concluded that the meeting was useful but not sure how many of the points could be actioned or indeed possible.

b) Griselinia tree in Jubilee Garden

To report that the tree has been cut back, Cllr Julie Leah will be giving advice to the maintenance team on future pruning.

c) Broken fence strut

The work has been completed

d) Metal fencing

To renew the bottom half of the fence. Awaiting quote

PCS44.24 HAZARD & INCIDENT REPORT

No Hazards or incidents were reported

PCS45.24 ENVIRONMENT WORKING GROUP ITEMS

a) Charmouth in Bloom

Cllr Jane Bremner confirmed that Charmouth has achieved a Silver Gilt award in the Mary Mortimer Trophy category overall and the two "It's Your Neighbourhood" entries (St Andrew's House/Drive and Charmouth Community Library) both achieved "5 - excellent".

b) Information plaque for the playing field update

Andrew Lightfoot will do the wording and Sally King Dorset National Landscape Visitor, Tourism and Access Manager at Dorset Council will get a quote. The cairn made from hardwood posts and frame will be built in house.

c) Planting proposals

The trees on either side of the noticeboard have been removed temporarily to the depot; it was proposed to plant the trees in gaps alongside the railings in the playing field, the committee agreed.

The garden next to the Elms it was proposed to use some money from the Southwest in Bloom budget to purchase some plants.

Cllr Julie Leah suggested using some plants from the nearby planters when thinning out is required, plus adding daffodils and crocus to the Jubilee Garden in Lower Sea Lane.

Hedging some of the gaps to be filled over the winter

d) Oak Tree

The existing oak tree is now growing, and a new one is being provided by the Rotary club in December

PCS46.24 DISCUSSION ITEMS / TO BE NOTED

a) Barrs Lane

(i) Parking and blocking gate

After two complaints from the Scout group about parking in front of the gates into the Playing Field.

Parking was worse over the summer in the village and particularly in Barrs Lane. The Facilities Manager placed cones in front of the gates initially and the situation will be monitored.

(ii) Wall

Report by Cllr Julie Leah that the wall is leaning forwards this was reported to Dorset Council. Building Control at Dorset Council are looking for the owner of the wall

b) Football club

Cllr Katie Moore and Peter Noel agreed to meet Cllr Mike Smith and the Facilities Manager to walk around the field.

c) Parking in Double Common

A resident in Double Common has reported problems with parking to Dorset Council, they referred the problem back to the Parish Council to initiate a possible 'Residents only' permit scheme. After a long discussion Cllr Katie Moore will get the opinion of the residents and look at the cost and implications of such a scheme.

d) Remembrance Day

(i) Flowers

The total price for flowers is £234 which is within budget and approved by the committee

(ii) Parade Master

The clerk reported that we have a Parade Master for the Remembrance Service

e) Budgets 2025-26 – specific items for inclusion

Budgets were discussed and recommendations will be forwarded to the Finance and General Purposes committee.

Discussion regarding the possibility of using 2 lights on buildings providing lighting for the scout hut path. One on the main gate and the other on the scout hut which would provide sufficient lighting for the path.

Dave to ask electrician if this is possible.

If this is not the case, the electrician to source costs for oak/ hard wood posts and Martin to research costs of metal posts used at a site he recently visited. These appear to be more substantial than previous damaged posts

The cemetery charges were agreed as set out

f) Inspection Report

A recent inspection report from Zurich which indicates one piece of equipment with faults. This still relates to the safety surfacing at the entry to the steps of the slide. The committee thanked the Facilities Manager and maintenance staff for getting to a point where we have eliminated most of the faults.

PCS47.24 CORRESPONDENCE

a) Lyme Regis Youth Football club

An email from the club thanking the committee and maintenance staff for their continued support and generosity.

The meeting closed at 7.28pm

Signed

Date