

Charmouth Parish Council

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MINUTES OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE MEETING HELD AT 6:30PM ON TUESDAY 18 JUNE 2024

In attendance: Cllrs, Katie Moore, Martin Sayers, Jane Bremner, Melanie Harvey and the Administrator, Katherine Besant

PCS12.24 APPOINTMENT OF CHAIR

Katie Moore was nominated as chair following no other nominations it was

Resolved that Katie Moore be elected as chair of the Playing Field, Cemetery and Street Management committee for the coming year

PCS13.24 APPOINTMENT OF VICE CHAIR

Martin Sayers was nominated as vice chair following no other nominations it was

Resolved that Martin Sayers be elected as vice chair of the Playing Field, Cemetery and Street Management committee for the coming year

PCS14.24 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Nick Gafney and David Negus from Lyme Regis Youth Football Club talked about the marking of the larger youth pitch, moving the metal goals and repairs at the playing field to address some concerns. This was discussed later in the meeting.

PCS15.24 APOLOGIES FOR ABSENCE

Peter Noel – Holiday
Matt Smith - Illness

PCS16.24 DISPENSATIONS

There were no dispensations.

PCS17.24 DECLARATIONS OF INTEREST

Melanie Harvey declared an interest in path and lighting to the Scout Hut

PCS18.24 MINUTES

It was

RESOLVED that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 20 February 2024 be agreed as a correct record and signed.

PCS19.24 MATTERS ARISING FROM MINUTES

There were no matters arising from the minutes.

PCS20.24 TERMS OF REFERENCE

These were reviewed and agreed with suggested amendments

PCS21.24 PROGRESS REPORTS

a) Play Equipment

Following the two inspections the Clerk and Facilities Manager looked at the defects and agreed the works and purchased four new swing seats at a cost of £256 plus VAT paid from the ongoing playground budget

b) Plaques

These are now in place in the playing field

c) Climbing frame

This has now been refurbished and back in place

d) Lockable bollards at Double Common/Higher Sea Lane

There has been no reply from Dorset Council. The bollards are back in the position but unlocked. The clerk will chase this up

e) Youth Football

It was resolved at the Full Council meeting on 14 May 2024 that the existing metal junior goals should be retained for public amenity, but these could be relocated to allow a change of orientation of the pitch for matches still using the Club's own pop-up goals which meet the required standard. Martins Excavations would be undertaking the groundworks to repair the "dips" and the safety hazard of the trees at the northern corner would be avoided. All works would be at the Club's expense. Hardy Tree Surgeons will be asked to assess the oak tree at the corner of the pitch.

It was agreed to draw up an annual agreement following a complaint about the club's use of the youth pitch on certain days. The club will also place a sign on the gate and footpath sign to advise people when they are using the pitch.

f) Coast Path signage

Two new coast path signs have been placed in Higher Sea Lane to stop the confusion for people walking towards Lyme Regis

g) Planters

The planters are in position in Lower Sea Lane and the compost is being delivered on Thursday. Cllr Julie Leah is purchasing the plants

PCS22.24 HAZARD & INCIDENT REPORT

a) Scout Hut Fire Door

The door was found open one morning in March, possibly not shut properly and opened in the wind.

PCS23.24 ENVIRONMENT WORKING GROUP ITEMS

a) Charmouth in Bloom

Date confirmed for judging 25th July 2024. Cllrs Bremner and Leah are showing the judge around the village. A portfolio has been put together for the judge. The Library and St Andrews House are in the 'Its your neighbourhood' sub-category. A working party has been arranged for four evenings leading up to the day.

b) Mowing/verge cutting

A document will be drawn up in the winter to specify the areas.

PCS24.24 DISCUSSION ITEMS / TO BE NOTED

a) Jubilee Garden tree quote

A quote has been received to reduce the tree in the Jubilee Garden as it is shading the shrubs. The neighbour has offered a donation towards the cost Cllr Katie Moore will pursue.

b) Party in the Park

The date has been confirmed for Saturday 3rd August 2024

c) Path to Scout Hut – Cllr Melanie Harvey left the room

(i) Quote for path

It was felt that the quotation was too expensive, and it was agreed to review again in the Spring

(ii) Lights

Two lights on the path have been broken and removed. It was agreed that new low lights need to be installed, beside the path. The administrator rang the electrician and was advised that this can be achieved. A quote will be reviewed at the next meeting

d) Barrs Lane

It was agreed to ask for an up-to-date quote from Martins Excavations to complete the works

e) Parking patrol

After concerns that visitor parking in the village was a problem over the Easter weekend. The administrator emailed Parking Services who confirmed that Charmouth is usually patrolled twice a day, in the main street and side roads

f) Wreath Donation

It was agreed to donate £40 towards the wreath on D-Day to the Royal British Legion

PCS25.25 CORRESPONDENCE

a) Compost Pile

The Allotment Society asked for permission to have a compost pile in the brambles outside the allotments. As this area is not owned by the Parish Council it was suggested that a compost pile be within the curtilage of the allotments.

The meeting closed at 7.20pm

Signed

Date