

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LI

Telephone (01297) 560826 E-Mail clerk@charmouthparishcouncil.gov.uk



17 October 2024

To: All members of the Charmouth Parish Council's Playing Field, Cemetery and Street Management Committee.

You are summoned to a meeting of Charmouth Parish Council's Playing Field, Cemetery and Street Management Committee to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on Tuesday 22 October 2024 at 6.30pm when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lisa Tuck', is written over a light grey rectangular background.

Lisa Tuck, Parish Clerk

AGENDA

1. PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Wednesday would enable a full response, when appropriate, to be given.

2. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted

3. DISPENSATIONS

Committee is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

4. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

5. MINUTES

To resolve that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 20 August 2024 and circulated to members, be signed as a correct record. (Document A)

6. MATTERS ARISING FROM MINUTES

7. PROGRESS REPORTS

- a. Parking in Charmouth (Document B)
- b. Griselinia tree in Jubilee Garden
- c. Broken fence strut
- d. Metal fencing

8. HAZARD & INCIDENT REPORT

None

9. ENVIRONMENT WORKING GROUP ITEMS (Document C)

- a. Charmouth in Bloom
- b. Information plaque for the playing field update
- c. Planting proposals
- d. Oak Tree

10. DISCUSSION ITEMS / TO BE NOTED

- a. Barrs Lane
 - (i) Parking and blocking gate (Document D)
 - (ii) Wall (Document E)
- b. Football club
- c. Parking in Double Common (Document F)
- d. Remembrance Day
 - (i) Flowers
 - (ii) Parade Master
- e. Budgets 2025-26 – specific items for inclusion (Documents G, G1, G2)
- f. Inspection Report (Document H)

11. CORRESPONDENCE

- a. Lyme Regis Youth Football club (Document I)