

Charmouth Parish Council

Council Office The Elms St Andrew's Drive Charmouth Bridport Dorset DT6 6LI

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12 December 2024

To: All members of the Charmouth Parish Council's Playing Field, Cemetery and Street Management Committee.

You are summoned to a meeting of Charmouth Parish Council's Playing Field, Cemetery and Street Management Committee to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on Tuesday 17 December 2024 at 6.30pm when the following business will be transacted.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Lisa Tuck', is written over a light grey rectangular background.

Lisa Tuck, Parish Clerk

AGENDA

1. PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Wednesday would enable a full response, when appropriate, to be given.

2. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members present must decide whether the reason(s) for a member's absence are accepted

3. DISPENSATIONS

Committee is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

4. DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

5. MINUTES

To resolve that the minutes of the meeting of the Playing Field, Cemetery and Street Management Committee held on the 22 October 2024 and circulated to members, be signed as a correct record. (Document A)

6. MATTERS ARISING FROM MINUTES

7. PROGRESS REPORTS

- a. Parking in Double Common (Document B)
- b. Scout path lights update
- c. Barrs Lane
 - (i) parking
 - (ii) Resurfacing

8. HAZARD & INCIDENT REPORT

- a. Holes in the walls at The Pavilion and damaged bench

9. ENVIRONMENT WORKING GROUP ITEMS (Document C)

- a. Items from meeting held on 12 December 2024
- b. Oak Tree

10. DISCUSSION ITEMS / TO BE NOTED

- a. Football club
- b. Bowls Club (Document D)
- c. No Mow May areas
- d. Metal fencing quotes (Document E)
- e. Quote for matting on the play area (Document F)

11. CORRESPONDENCE

- a. Parking (Document G)
- b. Letter from Royal British Legion (Document I)