

Charmouth Parish Council

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21 November 2024

To: All members of Charmouth Parish Council

You are summoned to a Meeting of Charmouth Parish Council to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on Tuesday 26 November 2024 at 7.30pm when the following business will be transacted.

Yours faithfully

**Lisa Tuck
Parish Clerk**

AGENDA

FC24/98 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Wednesday would enable a full response, when appropriate, to be given.

FC24/99 DORSET COUNCIL ISSUES

a) Report from Cllr Belinda Bawden – **(BB Report to follow)**

FC24/100 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members must decide whether the reason(s) for a member's absence are accepted.

FC24/101 DISPENSATIONS

The Committee is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

FC24/102 DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

FC24/103 MINUTES

To resolve that the minutes of the annual meeting held on 24 September 2024, circulated to members **(attached A)**, be signed as a correct record.

FC24/104 TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES (FOR REPORT ONLY)

FC24/105 TO RECEIVE AND CONSIDER THE REPORT OF THE FORESHORE COMMITTEE HELD ON 22 OCTOBER 2024 (ATTACHED B)

FC24/106 TO RECEIVE AND CONSIDER THE REPORT OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE HELD ON 22 OCTOBER 2024 (ATTACHED C)

FC24/107 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE HELD ON 12 NOVEMBER 2024 (ATTACHED D)

- a) PL24/43(b) Housing Needs Survey

FC24/108 TO RECEIVE AND CONSIDER THE REPORT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 12 NOVEMBER 2024 (ATTACHED E plus all supporting papers E1)

- a) FGP24/89 November supplier payment additions
- b) FGP24/90 Bank Reconciliation
- c) FGP24/91 Income and Expenditure against Budget
- d) FGP24/93 Clerk's Report
- e) FGP24/94 Charity Fund Donations
- f) FGP24/96(c) Car Park Machine Maintenance Contract
- g) FGP24/100(a) Budgets 25/26 (Wage rates In Committee)
- h) FGP24/100(b) Charges 25/26
- i) FGP24/100(c) Precept Requirement 25/26
- j) FGP24/100(d) Projects/items to be undertaken from Reserve GEN6 in current year
- k) FGP24/102(f) Water/Legionella Risk Assessments
- l) FGP24/103(a) Health and Safety Policy Manual 2024
- m) FGP24/104(b) Replacement Long Reach Petrol Hedge Trimmer
- n) FGP24/104(c) Replacement Battery Strimmer
- o) FGP24/104(d) Replacement Petrol Blower
- p) FGP24/104(e) Annual machinery servicing
- q) New staff uniform

FC24/109 TO RECEIVE AND CONSIDER THE REPORT OF THE HR COMMITTEE HELD ON 24 OCTOBER 2024 (ATTACHED F)

- a) HR24/28 Employment Contract (**attached F1**)

FC24/110 MEETINGS

- a) January Full Council meeting – change of date;
- b) Meetings Calendar 2025 (**attached G**);
- c) NALC remote meeting attendance consultation.

FC24/111 REPORTS FROM NOMINATED REPRESENTATIVES OF ORGANISATIONS OR REPRESENTATIVES ATTENDING MEETINGS ON BEHALF OF THE COUNCIL

- a) Resignation of existing/appointment of new rep - St Andrew's Community Hall;
- b) Reports.

FC24/112 TO RECEIVE CORRESPONDENCE AND COMMUNICATIONS (TO FOLLOW H)

FC24/113 EXCHANGE OF INFORMATION

Any other issues Councillors wish to report, related to Council business but not requiring a response.

FC24/114 IN COMMITTEE

- a) Proposal from F&GP Committee - FGP24/106(b) Wage rates 25/26