

# Charmouth Parish Council

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23 January 2024

To: All members of Charmouth Parish Council

You are summoned to a Meeting of Charmouth Parish Council to be held in the Mallory Hayter Room, The Elms, St Andrew's Drive, Charmouth on **Tuesday 11 February 2025 at 7.30pm** when the following business will be transacted.

Yours faithfully

Lisa Tuck  
Parish Clerk

## AGENDA

### FC25/01 PUBLIC QUESTIONS, COMMENTS OR REPRESENTATIONS

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so prior notification to the Clerk by noon the previous Wednesday would enable a full response, when appropriate, to be given.

### FC25/02 DORSET COUNCIL ISSUES

a) Report from Cllr Belinda Bawden – **(BB Report to follow)**

### FC25/03 APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Parish Clerk as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 1972, members must decide whether the reason(s) for a member's absence are accepted.

### FC25/04 DISPENSATIONS

The Committee is asked to discuss any written requests for dispensation the Clerk may have received from Councillors.

### FC25/05 DECLARATIONS OF INTEREST

Members to declare any interest they may have in agenda items that accord with the requirements of The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 (SI 2012/1464).

### FC25/06 MINUTES

To resolve that the minutes of the annual meeting held on 26 November 2024, circulated to members (**attached A**), be signed as a correct record.

### FC25/07 TO CONSIDER ANY MATTERS ARISING FROM THE MINUTES (FOR REPORT ONLY)

**FC25/08 TO RECEIVE AND CONSIDER THE REPORT OF THE FORESHORE COMMITTEE HELD ON 17 DECEMBER 2024 (ATTACHED B)**

- a) Coastal Transition Accelerator Programme (CTAP) – update
- b) Beach Access Steps – repairs

**FC25/09 TO RECEIVE AND CONSIDER THE REPORT OF THE PLAYING FIELD, CEMETERY AND STREET MANAGEMENT COMMITTEE HELD ON 17 DECEMBER 2024 (ATTACHED C)**

- a) PCS54.24a To approach Dorset Council to initiate Double yellow lines in Hammonds Mead and Double Common

**FC25/10 TO RECEIVE THE REPORT OF THE PLANNING COMMITTEE HELD ON 14 JANUARY 2025 (ATTACHED D)**

- a) PL25/08(b) Housing Needs Survey

**FC25/11 TO RECEIVE AND CONSIDER THE REPORT OF THE FINANCE AND GENERAL PURPOSES COMMITTEE HELD ON 14 JANUARY 2025 (ATTACHED E plus all supporting papers E1)**

- a) FGP25/05 January supplier payment additions
- b) FGP25/06 Bank Reconciliation
- c) FGP25/07 Income and Expenditure against Budget
- d) FGP25/09 Clerk's Report
- e) FGP25/10(a) Internal Audit Interim Report
- f) FGP25/14(a) Resurfacing each end of slide
- g) FGP25/18(e) Website Accessibility Audit
- h) FGP25/19(a) Councillor/Employee Protocol
- i) FGP25/22(c) Lease 3 Renewal (In Committee)

**FC25/12 ANNUAL PARISH MEETING 2025**

**FC25/13 EMERGENCY/RESILIENCE PLAN – PRACTICAL WORKING FOLLOWING RECENT POWER CUTS**

**FC25/14 REPORTS FROM NOMINATED REPRESENTATIVES OF ORGANISATIONS OR REPRESENTATIVES ATTENDING MEETINGS ON BEHALF OF THE COUNCIL**

**FC25/15 TO RECEIVE CORRESPONDENCE AND COMMUNICATIONS (TO FOLLOW F)**

**FC25/16 EXCHANGE OF INFORMATION**

Any other issues Councillors wish to report, related to Council business but not requiring a response.

**FC25/17 IN COMMITTEE**

- a) Proposal from F&GP Committee - Lease 3 Renewal